

# 2017 Village of Pulaski Newsletter

## VILLAGE HALL LOCATION

The Village Office is located at 585 E. Glenbrook Drive, Pulaski, WI 54162.

Mailing address: P.O. Box 320, Pulaski, WI 54162. Phone number: 920-822-5182.

**\*\*\*The Pulaski Police Dept. is now located at 585 E. Glenbrook Dr. (920-822-1358).**

## BUSINESS HOURS

Business hours for the Village Office at 585 E. Glenbrook Dr. are as follows:

**Monday – Thursday 8:00 AM - 5:00 PM and Friday 8:00 AM - Noon**

A secure 'After Hours Drop-Off' box is located by the Village Office entrance.

**VILLAGE WEBSITE** - Log on to [www.villageofpulaski.org](http://www.villageofpulaski.org) to view information for:

- Community information (such as Parks, Polka Days, PACE, Pulaski history, etc.)
- Village Government (including Board trustees, minutes & agendas, ordinances)
- Departments, including Police, Municipal Court, Public Works, Fire Dept., Water & Sewer, Planning, Building Inspection & Zoning, and Parks & Recreation
- Online Services, such as Forms & Documents, Links to other sites & newsletters

**MED RETURN BOX** - MCL Industries/Baytek Games donated a Med Return Box to the Pulaski Police Dept. for the safe disposal of old/unused prescription & OTC drugs.

**The Med Return Box is located in the Village Hall lobby at 585 E. Glenbrook Dr.**

### Accepted medications:

- prescriptions - vitamins - over the counter medication - samples
- ointments - pet medications - lotions - liquid medications (leak proof containers)

### Items NOT accepted:

- needles (sharps) - thermometers - bloody or infectious waste - aerosol cans
- hydrogen peroxide - inhalers - medications from businesses or clinics
- ✓ To obtain a list of registered sharps stations in the county, call the Brown County Health Dept. at 920-448-6400 or go to their website:

**[www.co.brown.wi.us/departments](http://www.co.brown.wi.us/departments)**.

## **CURFEW HOURS** – *Village Ordinance 44.07*

### Nighttime Curfew Hours:

Applies between **11:00 PM - 6:00 AM** the following day, **every day of the week**, for those under age eighteen unless accompanied by parent or guardian.

### Daytime Curfew:

By law children are required to attend school and should not be anywhere within the Village, except attending school or at the child's residence during the hours when students are required to be in school. **\*\*\*Exceptions:** if a child has written proof from school authorities stating the child is excused from school at that time, or if the student is accompanied by a parent, legal guardian, or responsible adult selected by the parent or legal guardian to supervise the child who is required to attend school.

## **VOTER REGISTRATION**

Residents can register to vote at the Village Office.

Hours are Monday - Thursday 8:00 AM - 5:00 PM and Friday 8:00 AM - Noon.

Requirements: Must live in the Village, have a WI driver's license, picture ID with current address, passport, or driver's license/picture ID and mail with current address.

## **HOUSE ADDRESSES – Ordinance**

All homes in the village must have visible house numbers on the front for safety reasons. If you don't know your house number, call the Village Hall at 822-5182.

## **MAILBOXES**

Owners must keep mailboxes clear of snow for mail delivery. Mailboxes must also be in compliance with the U.S. Postal requirements (contact the Post Office).

The Village is not responsible for damage to mailboxes.

## **WINTER PARKING RESTRICTIONS – Ordinance 39.03**

December 1<sup>st</sup> -/ April 1<sup>st</sup>, **NO PARKING** is allowed on streets from 2:00 AM - 6:00 AM. Violators may receive a parking ticket unless you call the Police Dept. ahead of time.

## **OFF STREET PARKING – Ordinance 39.02(a)(16) / 51.03(g)(1)**

- Vehicles parked on residential lots are restricted to parking on paved portions of the driveway.
- Only ONE wheeled vehicle can be parked on the yard. 'Yard' means side or backyard only. Wheeled vehicles include cars, trucks, RV's or trailers of any kind.
- The front yard is **ALWAYS** off limits.

## **JUNK ORDINANCE – Ordinance 41.06, 45.06 & 48.03**

The Village has a Junk Ordinance. Unightly property such as unregistered vehicles, tires, auto & machinery parts, appliances, wood, cement blocks, excessive garbage, etc., could be a violation of this ordinance. Unightly properties depreciate property values within the neighborhood. Complaint forms are available at the Village Hall.

## **SIDEWALK MAINTENANCE / SNOW REMOVAL – Ordinance 16.12(a)**

Property owners must keep their sidewalks free of snow & ice (within 24 hours after snow and/or ice has accumulated). Owners failing to do so may be subject to removal by the Village. Removal is \$100/lot and \$50/hour (minimum charge: \$150).

❖ Unpaid snow removal bills are put on the property owner's year-end tax bill.

## **DRIVEWAY MAINTENANCE / SNOW REMOVAL - Ordinance 16.12(d)**

Snow **MUST NOT** be blown or plowed from driveways or sidewalks into the streets. When removing snow from driveways and sidewalks, place the snow on the grassy area to keep snowbanks lower for better visibility and safety.

### **GRASS ON STREETS - Ordinance 16.15**

Grass clippings CANNOT be blown onto streets, to prevent hazards during rain (creating slippery spots on roads and clogging storm drains, causing water back-ups). As per Village Ordinance, failure to clean the road after mowing grass could result in a citation being issued.

### **SPRING YARD CLEANUP**

During April, the Village picks up spring yard waste (old leaves, dead grass, garden waste, etc.). Put materials in paper bags, cardboard boxes, or other garbage containers. Public Works does not use the vacuum unit in the spring cleanup.

### **FALL LEAF PICKUP**

Leaf pickup is from October 1<sup>st</sup> - mid-November (or longer - weather permitting), the Village vacuums leaves left on the terrace area next to the curb. Do not rake leaves into the gutters and do not mix in twigs, branches or yard waste.

### **BRANCHES, BRUSH, AND GARDEN WASTE**

Public Works picks up garden/yard waste, brush, and branches (not to exceed 8 feet in length) on Friday mornings. Pile them neatly on the terrace area next to the curb. Put garden/yard waste in containers or boxes, and have it out by 7:00 AM on Friday.

### **WEEDS AND GRASS CONTROL - Ordinance 27.12**

No property owner within the Village shall allow grass or weeds to grow in excess of 12 inches. Property owners failing to comply will have their grass/weeds cut by the Village at a cost of \$100/lot and \$50/hour (a minimum charge of \$150).

❖ *Unpaid weed/grass cutting bills are put on the property owner's year-end tax bill.*

### **SOD, CONCRETE, STONE & ASPHALT, REMODELLING DEBRIS, OR BUILDING DEMOLITION & CONSTRUCTION DEBRIS, ETC.**

Residents must make their own arrangements to dispose of these. The Village will not pick up these items, nor can they be brought to the Village compost site. Call Harter's Disposal (1-888-804-8556) or an independent contractor for disposal.

### **APPLIANCES WITH REFRIGERANTS**

The Village will not pick up appliances with refrigerants in them (air conditioners, freezers, refrigerators, dehumidifiers, etc.). Residents can contact Harter's Disposal Services (1-888-804-8556), or make arrangements with an independent contractor.

### **METAL DISPOSAL**

Friday morning pickup (stoves, washers, dryers, metal grills, etc.). Call the Village Hall (822-5182) to get on the list for Friday pickup. Have items out by 7:00 AM. DO NOT drop metal items off at the Compost Site.

## **ELECTRONICS RECYCLING (E-RECYCLING)**

The Village will pick up the following items from the curb on Fridays (for a disposal

- **\$10.00** Televisions, complete computer systems, single towers, and monitors
- **\$ 5.00** Fax machines, printers, keyboards, mouse, DVD/VCR players, phones & microwaves

Stickers can be purchased at the Village Hall during business hours and have your address put on a list for pickup. If you are not on the pickup list, your items may not be picked up.

## **GARBAGE & RECYCLING PICKUP**

Harter's Fox Valley Disposal Services provides garbage and recycling pickup for the Village (residential waste only). If you need commercial or industrial service, such as 2, 4, 6, or 8-yard containers, you need to make your own arrangements.

- **Garbage collection** - every Monday, except if a holiday falls on Monday (see enclosed calendar). Put your garbage in the garbage container provided by Harter's Disposal.
- **Recycling collection** is every other Monday, except when a holiday falls on a Monday (see enclosed calendar). Recycling is "co-mingled" (paper, cardboard, glass, tin/steel cans, aluminum, and ALL plastic can be put in the blue recycling container provided by the Village). Rinse containers to remove all debris. Flatten boxes and cut large pieces of cardboard down to 3' x 3'.
- Garbage & recycling carts need to be out by 6 AM at the end of the driveway, by the curb, or on a shoveled-out area during snow season (not on snow banks). Do not have containers out more than 24 hours ahead or 24 hours after pickup.
- **Leave at least 4 feet of space** between the garbage and recycling containers.
- **Fill containers only to a capacity that allows the container cover to be closed.**

### **Questions or need more information?**

Call the Village Office at (920) 822-5182 or Harter's Fox Valley Disposal Services @ 1-888-804-8556 or go to [www.browncountyrecycling.org/](http://www.browncountyrecycling.org/) for recycling information.

- \*\* **Call Harter's Fox Valley Disposal Services @ 1-888-804-8556** if you experience problems with garbage or recycling pickup.

## **ORANGE \$1.00 STICKERS**

Used for extra garbage bags that do not fit into the garbage container. Each bag requires a sticker.

Please call Harter's ahead of time to notify them of extra garbage for pickup.

## **LARGE ITEM PICKUP**

The orange \$1.00 stickers can no longer be used for items that are too large to fit in the garbage container (furniture, mattresses, chairs, etc.). Contact Harter's Disposal (1-888-804-8556) to make arrangements for pickup and payment. Pickup is every other week (see enclosed calendar). Call Harter's in advance of the pickup days.

## **SUMP PUMPS - Ordinance 27.05**

Sump pumps CANNOT be discharged onto village streets at any time. Discharging onto the streets can cause potential hazards (ice buildup in winter & 'green slime' in summer). If you are currently discharging your sump pump into the street, this is not allowed and must be stopped.

## **BASEMENT BACKUPS**

The Sewer & Water Dept. regularly inspects and cleans all sewer and water lines to maintain proper system functioning (and free of obstructions). This is performed at least once per year.

On occasion, issues are encountered involving a sewer obstruction, resulting in a sewer backup, which can also damage and/or plug laterals, lift stations, etc. Most often, the situation is due to a foreign object from a household or business.

While the Village cannot be held liable for every situation, we will do our best to remedy the situation. Wisconsin statute protects our municipality as long as regular maintenance and repairs are exercised.

To help protect your home or business from a sewer backup, there are a couple of things you can do:

- ✓ Make sure the lateral drain system on your property is clear & free of any obstructions
- ✓ **Purchase 'sewer & water backup' coverage** on your homeowner's and/or business insurance policy. This usually covers the cost of property damage and cleanup.

## **GOVPAY**

Use for water bills, court fines, parking tickets, building permits, dog & other licenses, etc., using a debit or credit card by phone or online.

There is a service fee associated with this service.

To pay by phone, dial 1-888-604-7888.

To pay online, log on to **www.GovPayNow.com**.

**Enter one of the following Pay Locations Codes (PLC):**

Property Taxes - PLC # 7153

Fines & Forfeitures - PLC # 7154 (court fines, parking tickets)

Water Bills - PLC # 7155

Other Payments - PLC # 7156 (dog licenses, bartender's license, building permits, zoning variance requests, planning & zoning requests, etc.)

Bills can also be paid by credit or debit cards by calling the Village Office @ (920) 822-5182, or coming in person to the Village Hall during business hours @ 585 E. Glenbrook Dr., Pulaski.

## **BUILDING PERMITS & ZONING**

Building permits are required in the Village for:

- \*new homes    \*remodeling    \*siding    \*egress windows    \*decks
- \*fences        \* roofs            \*driveway/sidewalk replacements
- \*permanent and temporary accessory buildings (sheds, garages, etc.)

If you have any questions regarding building permits & zoning can be directed to the Village Office (822-5182).

**SIGN ORDINANCE** - The Village has a Sign Ordinance. Any questions concerning zoning, type, construction, or placement of signs can be directed to the Village Office (822-5182) or log on to the Village website at [www.villageofpulaski.org](http://www.villageofpulaski.org).

**BIKE TRACK** - The Village constructed a bicycle track at Memorial Park For kids to ride their bikes rather than on busy streets and parking lots. The bike track is free to use. **PLEASE REMEMBER:**

- While this is a great recreational outlet for our kids, keep in mind that there are also inherent dangers associated with the bike track.
- Each rider is responsible for their own safety and personal protective gear, (such as helmets, elbow pads, knee pads, etc.).
- Signs are posted as **“Ride at your own risk”** & encouraging safety gear.
- The Village of Pulaski is not liable for bodily injury of any kind, so it is important that bicyclists ride within their appropriate skill level and not attempt extreme stunts that could cause injuries to themselves or others.
- The course is made for one rider at a time. Racing is strictly prohibited.
- The course is too difficult for young children that still require training wheels.
- Any problems, contact the Pulaski Police Department.

We want to give our children safe places to play in the community, so please exercise caution and pass on safety rules to your children that frequent the park.

## **PETS:**

- Residents are prohibited from keeping any vicious animal that bites or attacks.
- Residents are permitted to keep 2 dogs and 2 cats, by Village Ordinance, unless permission is granted by the Village board, and neighbors are in agreement.
- Residents with pets are required to keep yards and pet kennels clean of feces.
- Residents walking pets are **REQUIRED** to clean up feces left by pets anywhere within the Village. Please respect any owner’s property that you pass by.
- Animals (including fowl) are not allowed to be at large within the Village. Any animal is considered to be at large when it is off the premises of its owner or custodian, unless it is crated, penned, or under the control of a person able to control the conduct or action of the animal.
- Exotic Pets: The Village prohibits possession of an exotic animal (such as lions, wolves, hawks, large or venomous snakes, reptiles, spiders, scorpions, alligators, etc.) Call the Village Office to find out which pets are considered exotic and fall under the Exotic Pets Ordinance.

**Dog Licenses:**

- Dogs over 5 months of age are REQUIRED to have a dog license. Dog licenses need to be purchased EVERY year.  
Please contact the Village if you know of any dog that is not licensed.
- Dogs that are NOT spayed or neutered have a licensing fee that is double that of a fixed dog.
- In order to issue a license, the following must be received:
  1. The correct fee (check, cash, money order or credit card)
  2. Date of last rabies shot
  3. Owner's name, address
  4. Name of dog, breed, and color
- Dog licenses can be purchased by mail or by stopping at the Village Office.
- All information needs to be complete on the slip below.
- **After April 1, a late fee of \$5.00 is charged.**

Note: If you have more than one dog, please use additional paper.

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**AMOUNT SUBMITTED:**

\$10.00 Intact Male \_\_\_\_\_

\$10.00 Intact Female \_\_\_\_\_

\$ 5.00 Neutered Male \_\_\_\_\_

\$ 5.00 Spayed Female \_\_\_\_\_

Name of Dog \_\_\_\_\_

Breed \_\_\_\_\_

Color \_\_\_\_\_

Date of Rabies Shot \_\_\_\_\_ Expiration Date \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner's Address \_\_\_\_\_

Veterinary Clinic: \_\_\_\_\_

**Mail to:** Village of Pulaski  
ATTN: Treasurer  
P.O. Box 320  
Pulaski, Wisconsin 54162

After Five Days Return To  
 VILLAGE CLERK  
 VILLAGE OF PULASKI  
 585 EAST GLENBROOK DR.  
 P.O. BOX 320  
 PULASKI, WI 54162-0320

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