

## VILLAGE OF PULASKI – REGULAR BOARD MEETING – 04-12-2016

The Regular Board Meeting of the Village of Pulaski was held at the Pulaski Village Hall on Tuesday, April 12<sup>th</sup>, 2016. President Reed Woodward called the meeting to order at 6:00 PM and upon roll call the following Trustees were present: Roger Brzeczowski, Robert Gajewski, Doug Prentice, Chris Smith, Richard Styczynski, Robert Van Lannen, and Reed Woodward. Also present: Chief Mark Hendzel, Jodi Przybylski, Tom Rodgers, Joel Van Lannen, Attorney Bill Vande Castle, Paul Welter – Robert E. Lee & Associates, Robert Betley, Tony Hylok, Nathan Watruba, Gerald Wojkiewicz, Bruce Brzeczowski, and Tom & Mary Ann Timmers.

**MOTION BY SMITH AND SECONDED BY PRENTICE** to approve the agenda as presented. **MOTION CARRIED.**

**MOTION BY PRENTICE AND SECONDED BY GAJEWSKI** to OPEN – Public Hearing – RESOLUTION #1148-16 – A RESOLUTION DISCONTINUING DEDICATED PUBLIC WAY PURSUANT TO SEC. #66.1003(8), WIS. STATS. IN REGARD TO CONSIDERATION AND POSSIBLE ACTION BY THE VILLAGE BOARD TO DISCONTINUE AN UNUSED AND UNCONSTRUCTED PUBLIC PEDESTRIAN WALKWAY BEING TEN (10) FEET IN WIDTH, MORE OR LESS, LYING BETWEEN LOT #4 AND LOT #5 OF OAK BROOK MEADOWS SUBDIVISION TO THE VILLAGE OF PULASKI. **MOTION CARRIED.**

**MOTION BY PRENTICE AND SECONDED BY SMITH** to OPEN the floor for persons to speak. **MOTION CARRIED.**

**Persons heard:**

- Attorney Vande Castle explained Resolution #1148-16.
- Tom & Mary Ann Timmers – 169 Oak Brook Drive.

**MOTION BY BRZECZKOWSKI AND SECONDED BY STYCZYNSKI** to CLOSE the floor. **MOTION CARRIED.**

**MOTION BY PRENTICE AND SECONDED BY GAJEWSKI** to CLOSE the Public Hearing – Resolution #1148-16. **MOTION CARRIED.**

**MOTION BY STYCZYNSKI AND SECONDED BY BRZECZKOWSKI** to OPEN – Public Hearing – ORDINANCE #544-16 – AN ORDINANCE AMENDING CHAPTER #5 AND SECTION #37.10 OF THE MUNICIPAL CODE OF ORDINANCES ESTABLISHING A ROOM TAX COMMISSION FOR THE VILLAGE OF PULASKI UNDER THE PROVISIONS OF SEC. #66.0615, WIS. STATS. **MOTION CARRIED.**

**Persons heard:**

- President Reed Woodward.
- Attorney Vande Castle.

**MOTION BY BRZECZKOWSKI AND SECONDED BY PRENTICE** to CLOSE the Public Hearing – Ordinance #544-16. **MOTION CARRIED.**

**MOTION BY PRENTICE AND SECONDED BY STYCZYNSKI** to OPEN the Public Hearing – ORDINANCE #545-16 – AN ORDINANCE AMENDING THE PROVISIONS OF SEC. #31.05(G)(1)(C) OF THE MUNICIPAL CODE OF ORDINANCES, REGARDING THE SALE OF WINE FOR CONSUMPTION AWAY FROM THE PREMISES WHERE SOLD AND IN ORIGINAL PACKAGES, CONTAINERS OR BOTTLES. **MOTION CARRIED.**

**Persons heard:**

- President Reed Woodward.
- Attorney Vande Castle.

**MOTION BY STYCZYNSKI AND SECONDED BY SMITH** to CLOSE the Public Hearing – Ordinance #545-16. **MOTION CARRIED.**

**MOTION BY GAJEWSKI AND SECONDED BY BRZECZKOWSKI** to approve the minutes of the Regular Board Meeting held on 03-07-2016, and to dispense with the reading of these minutes. **MOTION CARRIED.**

**Persons heard:** None.

**Committee Reports:**

**Planning & Zoning Commission: March 16<sup>th</sup>, 2016**

-As per President Reed Woodward.

(INFORMATIONAL ONLY) – Site Plan & Design Review for the Village Hall Phase III – Police Addition/Village Hall – 585 East Glenbrook Drive – Pulaski, WI.

(INFORMATIONAL ONLY) – Site Plan & Design Review for the Athletic Complex Project at Pulaski High School – 1040 S. St. Augustine St. – Pulaski, WI.

And, a “Visioning Session” was held for the Village of Pulaski as part of the new updated version of the Comprehensive Plan as per Aaron Schuette – Principal Planner – Brown County Planning Commission.

**Labor Negotiations: March 23<sup>rd</sup>, 2016**

-As per President Reed Woodward. Closed Session – DISCUSS SEASONAL PUBLIC WORKS HELP. AND, TO DISCUSS PART-TIME/FULL-TIME POLICE.

**N.E.W. Para-Medic/Public Safety Board: March 28<sup>th</sup>, 2016**

-As per Trustee Robert Van Lannen.

**Committee of the Whole: March 28<sup>th</sup>, 2016**

-As per President Reed Woodward.

**Bid Opening – Wednesday – April 6<sup>th</sup>, 2016 at 2:00 PM**

-As per Paul Welter – Robert E. Lee & Associates. Contract #295-16-02 – Corporate Way Lift Station Replacement. Two bids were received:

1. Advance Construction – Green Bay, WI - \$405,853
2. PTS Contractors – Green Bay, WI - \$377,275

**MOTION BY GAJEWSKI AND SECONDED BY PRENTICE** to approve and award the low bid of \$377,275 – to PTS Contractors – Green Bay, WI – Contract #295-16-02 – Corporate Way Lift Station Replacement. **MOTION CARRIED.**

**MOTION BY GAJEWSKI AND SECONDED BY SMITH** to approve and adopt Resolution #1148-16. **MOTION CARRIED.**

**MOTION BY VAN LANNEN AND SECONDED BY STYCZYNSKI** to approve and adopt Ordinance #544-16. **MOTION CARRIED.**

**MOTION BY GAJEWSKI AND SECONDED BY BRZECZKOWSKI** to approve and adopt Ordinance #545-16. **MOTION CARRIED.**

**MOTION BY PRENTICE AND SECONDED BY BRZECZKOWSKI** to approve the Payment Requests – Robert E. Lee & Associates – as presented by Paul Welter –

- Invoice #70364 – Miscellaneous - \$169.50
- Invoice #70365 – Storm Water Utility Updates - \$370.75
- Invoice #70366 – Corporate Way Lift Station Upgrade – TIF #2 - \$2,163.20
- Invoice #70367 – Police Station Addition - \$7,005.59

**MOTION CARRIED.**

**MOTION BY BRZECZKOWSKI AND SECONDED BY VAN LANNEN** to approve the Payment Requests from Pulaski Tri-County Fire Dept., Inc. –

- Invoice #548 – 1<sup>st</sup> Quarter 2016 Fire Runs - \$2,202.23
- Invoice #543 – Operating Fund – 2<sup>nd</sup> Quarter 2016 Budget Billing - \$17,795.89
- Invoice #543 – Vehicle Fund – 2<sup>nd</sup> Quarter 2016 Budget Billing - \$3,015.00

**MOTION CARRIED.**

**MOTION BY SMITH AND SECONDED BY STYCZYNSKI** to approve Change Order #1 – Contract #295-16-01 – Phase III – Village Hall/Police Addition – as presented by Paul Welter - \$3,930.00 – to install roof drain collector pipe systems – Options #2 & #3 – Schuh Construction. **MOTION CARRIED.**

**MOTION BY BRZECZKOWSKI AND SECONDED BY SMITH** to approve Light Pole – Option #4 – New 40-ft. pole in new location - \$7,476.00 – from Schuh Construction – Village Hall/Police Addition – Parking Lot. **MOTION CARRIED.**

**MOTION BY VAN LANNEN AND SECONDED BY STYCZYNSKI** to REJECT – Change Order #2 – Contract #295-16-01 – Phase III – Village Hall/Police Addition – Re-roof existing building - \$41,820. **MOTION CARRIED.** (The existing village hall part will be eventually re-roofed but not as part of the change orders, it will be a separate bid).

**MOTION BY GAJEWSKI AND SECONDED BY PRENTICE** to approve and adopt Resolution #1150-16 – A Resolution to Accept Contingency Fund Balances for the Period Ending December 31<sup>st</sup>, 2015. **MOTION CARRIED.**

**MOTION BY PRENTICE AND SECONDED BY STYCZYNSKI** to approve the Operator/Bartender License Applications ending 06-30-2016 for: Lisa L. Wos, and Carla L. Bryfczynski. CONTINGENT UPON APPROVAL OF THE POLICE DEPT., CERTIFICATION OF SCHOOLING, AND TO FOLLOW ALL OF THE VILLAGE OF PULASKI ORDINANCES. **MOTION CARRIED.**

**Persons heard:** None.

**Such other matters:**

- Attorney Vande Castle –
  1. Kuchtka closing of property to the Village of Pulaski for the Corporate Way Lift Station Project was on 04-11-2016.
  2. CBRF Development – owners have changed and leased by Country Villas. Guarantees on all agreements. The papers will be updated for the Village President and Clerk to sign.
  
- President Reed Woodward –
  1. Updates on the proposed Bellin Clinic.
  2. Canning Factory is not sold yet.
  3. More developments from Al Morin will be presented.

**Department Reports:**

- Public Works – as per Joel Van Lannen. Please put your yard-cleanups in containers for pick-up.
- Sewer & Water Dept. – as per Tom Rodgers. Hydrant flushing – Monday – 05-02-2016 thru Friday – 05-06-2016.
- Police Dept. – as per Chief Mark Hendzel.
- Administration – as per President Reed Woodward.

**Communications:**

- Municipal Board of Canvassers – (MBOC) – Monday – 05-11-2016 at 8:30 AM at Pulaski Village Hall. To canvass the late arriving absentee ballots as per the 04-05-2016 Spring Election – as per Karen Ostrowski – Village Clerk.
- Economic Development AD HOC Committee Meeting – Monday – 04-18-2016 at 12:00 PM (NOON) at Cobblestone Hotel – 1220 Mountain Bay Drive, Pulaski, WI – Al Morin – Host.
- Organizational Board Meeting – Tuesday – 04-19-2016 at 6:00 PM at Pulaski Village Hall.
- Planning & Zoning Commission – Wednesday – 04-20-2016 at 6:00 PM at Pulaski Village Hall.
- N.E.W. Para-Medic/Public Safety – Monday – 04-25-2016 at 1:00 PM – Annual Meeting and then the Regular Monthly Meeting will be held at the N.E.W. Rescue Building – 235 West Pulaski Street.
- Fire Dept. Board of Directors – Tuesday – 04-26-2016 at 7:00 PM – Annual Meeting and then the Regular Monthly Meeting will be held at the Pulaski Tri-County Fire Dept. Building – 600 E. Glenbrook Drive.
- Regular Village Board Meeting – Tuesday – May 10<sup>th</sup>, 2016 at 6:00 PM at Pulaski Village Hall.
- Open Book for the 2016 Assessment Rolls – Thursday – May 5<sup>th</sup>, 2016 – 10:30 AM to 12:30 PM at Pulaski Village Hall.
- Board of Review will be held on – Wednesday – May 18<sup>th</sup>, 2016 – 4:00 PM to 6:00 PM at Pulaski Village Hall.

**MOTION BY STYCZYNSKI AND SECONDED BY PRENTICE** to adjourn to CLOSED SESSION at 7:09 PM – as per Wisc. State Statute #19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. DISCUSS SEASONAL PUBLIC WORKS HELP. **ROLL CALL VOTE: BRZECZKOWSKI-YES, GAJEWSKI-YES, PRENTICE-YES, SMITH-YES, STYCZYNSKI-YES, VAN LANNEN-YES, AND WOODWARD-YES. MOTION CARRIED.**

(Present for the Closed Session: Joel Van Lannen, Chief Mark Hendzel, Jodi Przybylski, and Karen Ostrowski).

**MOTION BY BRZECZKOWSKI AND SECONDED BY VAN LANNEN** to return back to OPEN SESSION at 7:21 PM. **ROLL CALL VOTE: BRZECZKOWSKI-YES, GAJEWSKI-YES, PRENTICE-YES, SMITH-YES, STYCZYNSKI-YES, VAN LANNEN-YES, AND WOODWARD-YES. MOTION CARRIED.**

**MOTION BY BRZECZKOWSKI AND SECONDED BY SMITH** to approve the “Summer-Seasonal” Position in the Public Works Department. Qualifications are: must be at least 18-years of age, be available for employment for 24-30 hours per week from the months of April-October, have a valid D.L. Starting pay for this position is \$10-\$12-per hour depending on experience. General duties are mostly help in the Parks, and other duties that may arise, and work hours are to be determined by the Team Leader of Public Works. **MOTION CARRIED.** (This ad was in the Pulaski News, and posted at Village Hall, Post Office, and the three banks).

**MOTION BY STYCZYNSKI AND SECONDED BY GAJEWSKI** to adjourn to CLOSED SESSION at 7:23 PM – as per Wisc. State Statute #19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. DISCUSS PART-TIME/FULL-TIME POLICE. **ROLL CALL VOTE: BRZECZKOWSKI-YES, GAJEWSKI-YES, PRENTICE-YES, SMITH-YES, STYCZYNSKI-YES, VAN LANNEN-YES, AND WOODWARD-YES. MOTION CARRIED.**

(Present for the Closed Session: Joel Van Lannen, Chief Mark Hendzel, Jodi Przybylski, and Karen Ostrowski).

**MOTION BY STYCZYNSKI AND SECONDED BY PRENTICE** to return back to OPEN SESSION at 7:33 PM. **ROLL CALL VOTE: BRZECZKOWSKI-YES, GAJEWSKI-YES, PRENTICE-YES, SMITH-YES, STYCZYNSKI-YES, VAN LANNEN-YES, AND WOODWARD-YES. MOTION CARRIED.**

**MOTION BY SMITH AND SECONDED BY BRZECZKOWSKI** to move forward and fill the Police Officer-Full-Time Flex Position. **ROLL CALL VOTE: BRZECZKOWSKI-YES, GAJEWSKI-YES, PRENTICE-YES, SMITH-YES, STYCZYNSKI-YES, VAN LANNEN-YES, AND WOODWARD-YES. MOTION CARRIED.**

**MOTION BY STYCZYNSKI AND SECONDED BY SMITH** to adjourn the meeting at 7:35 PM. **MOTION CARRIED.**

Minutes by: Karen Ostrowski  
Village Clerk